

JOB TITLE (GRANT FUNDED)	LPHA/LCDC
WAGE	\$65,783 Annually
JOB STATUS	Full-time
SHIFT	8:00 A.M. – 5:00 P.M. Mon-Fri, variable
POSTING NUMBER	104531
HIRING PROGRAM	MH
JOB LOCATION	Lytle, Texas
BENEFITS	Full
POSTING DATE	03/12/21
CLOSING DATE	03/26/21 or until filled

A completed application is required for this position. Proof of education required upon request and requires a valid Texas driver's license and acceptable driving record. **YOU MUST SUBMIT A TRANSCRIPT WITH YOUR APPLICATION.**

GENERAL DESCRIPTION OF DUTIES AND RESPONSIBILITIES:

Camino Real Community Services is a Trauma Informed Care Agency and implements the principles of Trauma Informed Care.

Camino Real Licensed Counselors are relied upon to deliver the full range of counseling services that get better results for improved mental health and substance use disorders. Responsible for providing services to chemically dependent individuals, who may also have a co-occurring mental illness. Licensed Chemical Dependency Counselors (LCDCs) deliver a full range of services to include direct care to adults and children/adolescents in an outpatient setting. Services include individual, group, and family counseling, assessment and recovery planning, chemical dependency education, and relapse prevention. Counselor will establish and maintain good working relationships with local schools, probation, judges, and other community resources. Counselor must be a recovery role model for individuals enrolled in Camino Real Community Services (CRCS). LCDCs determine what will help individuals reduce their risk of relapse and increase their chances of becoming a productive member of the community. LCDCs will screen and assess for substance use, psychosocial and environmental status of individuals and coordinate referral of individuals to clinical and other resources and services. LCDCs have basic knowledge of the Counseling 12 Core Functions of drug and alcohol substance abuse programs and treatment, and of the 12 Step Program of Alcoholics Anonymous and Narcotics Anonymous, basic knowledge of the criminal justice system, basic knowledge of Cognitive Behavioral Therapy methods and techniques, basic knowledge of Dual Diagnosis Treatment, and residential placement process through OSAR. LCDCs have a commitment to uphold and adhere to the Code of Ethics as outlined by the CSCD and the Texas Commission on Alcohol and Drug Abuse and Texas Association of Alcohol and Drug Abuse. LCDCs communicate effective both verbally and in writing, organize and report data, and work with a team of professionals to implement team strategic approaches to work assignments.

LCDCs are proficient in operating Windows-based word processing, spreadsheet, and database software. LCDCs document work daily utilizing agency approved software. Clinical supervision will be provided by appropriate staff. LCDCs constantly exercise vigilance in maintaining confidential files and reports and contribute to CRCS stated purposes. Position has set productivity standards, which must be met monthly. Use of personal vehicle may be required. May require travel between sites.

MINIMUM JOB QUALIFICATIONS:

Applicants must meet the following minimum qualifications to be eligible for the position:

- Master's degree from an accredited college or university with major courses in social, behavioral, or human service, holding on the following licenses (LCSW, LPC, LMFT).
- Must be a Texas Licensed Chemical Dependency Counselor or LCDC Intern under supervision.
- License must be in good standing.

PREFERRED JOB QUALIFICATIONS:

- Master's degree in counseling and/or Social Work.
- English/Spanish skills; demonstrated ability to read, write, and speak English and Spanish.
- Training in trauma informed care through class completion or other formal training.

KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of individual needs/characteristics associated with mental illness.
- Knowledge of the principles, methods, techniques and practices of behavioral science and behavioral health care.
- Knowledge of community based behavioral health service.
- Knowledge of federal and state laws, government regulation, and agency rules governing behavioral health care.
- Knowledge of Medicare, Medicaid and private insurance practices and procedures.
- Knowledge of local community resources, how to access them and use them effectively.
- Ability to work in a fast-paced health services work setting and to meet deadlines.
- Ability to apply knowledge of agency rules, regulations policies, procedures, and standards.

- Ability to work with the public and maintain effective working relationships.
- Ability to problem solve in a creative, viable and realistic manner.
- Ability to work independently, to organize work efficiently, and to communicate effectively both verbally and in writing.
- Ability to work cooperatively and effectively with other professionals, individuals, and groups of people.
- Ability to develop productive relationships with individual and family members that focus on individual specific outcomes.
- Ability to advocate effectively for an individual in the target population.
- Ability to make appropriate referrals and linkages and to overcome barriers between service systems.
- Must have ability to work under conditions requiring physical stamina and ability to work in a stressful environment.

OTHER SPECIAL INFORMATION:

Apply in person at: 19965 FM 3175 N., Lytle, Texas, or submit application and resume to:

Camino Real Community Services
ATTN: HRS
P.O. BOX 725, Lytle, TX. 78052

FAX: 830-772-4304

E-MAIL: hollyb@caminorealcs.org

PHONE: 210-357-0359 or 357-0300